

**ENT**

**Privacy Notice -  
General**

**Ericsson Nikola Tesla Services**

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## 1. Introduction

To understand this Privacy Notice, it is necessary to understand basic concepts under Regulation (EU) 2016/679 of European Parliament and Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: “**GDPR**”), such as: **personal data, processing and controller**.

Personal data is any information or a combination of which identifies an individual or which can identify an individual, such as name, surname, personal identification number, address information, location and alike.

Processing is any process on personal data such as collection, recording, structuring, storage, modification, insight, use, transfer and deletion.

A controller is a natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data.

Further, the scope of this notice relates to situations where ERICSSON NIKOLA TESLA SERVIZI I.I.c., located at Zagreb (Grad Zagreb), with business address at Krapinska 45, registration number: 080921748, PIN: 47445593925 (hereinafter: “**ENT SERVICES**”), as a controller processes personal data belonging to persons who are **not job candidates nor employees of ENT SERVICES**.

In addition to this Privacy Notice, which is continuously available on our official website, ENT SERVICES may separately provide you with information as required under Art 13 and 14 of the GDPR. In doing so, this Privacy Notice may be used to supplement such separately provided information. Such reference will be made in a way to enable You a simple, clear, and quick access to the respective information.

## 2. Key questions

### 2.1 For what purposes and on which legal basis is Your personal data processed?

For better understanding of this part of Information, we note that, depending on circumstances, the processing of Your personal data for the same purposes may have a different legal basis. Regardless of that, ENT SERVICES will always process your personal data in accordance with a lawful purpose and on a valid legal basis.

#### 2.1.1 Purposes

We process Your personal data for following purposes:

- a) conducting of statutory audit of ENT SERVICES, which includes ENT SERVICES's conduct in accordance with Art 45 of the Audit Act;
- b) cooperation with competent authorities (e.g. tax administration and various regulatory bodies such as AZTN), which includes complying with their lawful inquiries and requests;
- c) establishing a safe environment during visitation to business premises of ENT SERVICES, which includes:
  - i. obtaining necessary information from visitors at the entrance;
  - ii. video surveillance of parts of business premises; here we note that ENT SERVICES does not conduct video surveillance, but it is done by and for the purposes of legal entities with whom ENT SERVICES, as a lessee, has entered into the lease contract; and
  - iii. monitoring of WLAN@visitor network.
- d) enabling connection to visitors of ENT SERVICES official web pages, which includes using necessary cookies; more information on necessary cookies is available [here](#);
- e) maintaining business relationships with our customers, partners and suppliers, which includes:
  - i. conducting negotiations, and
  - ii. execution of contracts.
- f) implementation of ENT SERVICES compliance program, which includes screening of suppliers and partners in relation to the risk of exposure to corrupt practices and violations of competition rules, respective screening is performed exclusively by specially authorized and trained personnel, by searching publicly available sources; and
- g) marketing, which includes:
  - i. delivery of newsletter of ENT SERVICES, and
  - ii. delivery of invitations to events where ENT SERVICES's products and services are presented.

### 2.1.2 Legal basis

We process Your personal data on following legal basis:

- a) taking steps at the request of the data subject prior to entering into a contract and performance of a contract (art 6 para 1 item (b) of the GDPR), which includes activities described under 2.1.1/e)/i and ii above;
- b) compliance with legal obligations of ENT SERVICES (art 6 para 1 item (c) of the GDPR), which includes activities described under 2.1.1/a), and 2.1.1/b) above;
- c) legitimate interests pursued by ENT SERVICES (art 6 para 1 item (f) of the GDPR), which includes activities described under 2.1.1/c)/i, ii and iii, 2.1.1/d), 2.1.1/e)/i and ii, and 2.1.1/f);
- d) freely given consent (art 6 para 1 item (a) of the GDPR), which includes activities described under 2.1.1/g)/i and ii above.

### 2.2 What type of personal data is processed?

Personal data being processed may include, but is not limited to, name, last name, age, address, phone number, email address, IP-address, work title, photos, user ID, system logs and access logs.

### 2.3 Where does Your personal data come from?

The personal data may originate (i) directly from individuals (for example visitors), (ii) may be provided by third parties (for example suppliers, business partners and clients of ENT SERVICES), and (iii) may be collected from other available sources (for example publicly available business websites or cookies).

Is there automated decision making or profiling being done?

There is no automated decision-making or profiling being done regarding Your personal data.

### 2.4 Who has access to Your personal data?

Personal data may, depending on category, sensitivity and purpose thereof be viewed by managers and other assigned employees of relevant departments of ENT SERVICES, suppliers of ENT SERVICES, clients of ENT SERVICES (e.g. needing contact details of a subcontractor's employees), and others having valid legal basis to do so (e.g. courts and regulatory agencies).

## 3. International data transfers

In certain cases, we may share your personal information with our suppliers, partners, members of our group of related companies and other persons located outside the European Economic Area. This is done in accordance with Chapter V of the GDPR, and technical data protection measures are applied. Also, in case we apply appropriate safeguards from Art 46 of the GDPR, a copy is available at department of ENT SERVICES responsible for the respective transfer.

#### 4. Criteria used to determine the period for storing of personal data

Personal data shall be kept in the period necessary for the purpose of processing. In determining retention time for personal data, the following criteria shall be used:

- for negotiation and performance of contracts with individuals – active processing is done for the period while such contracts are in force, and passive processing (keeping the contracts in our archive) is done in accordance with ENT SERVICES internal act on archiving and destruction of documentation;
- for need to comply with legal obligations of ENT SERVICES, period while such obligation exists, for example while investigation of a competent authority is being conducted;
- for legitimate interests pursued by ENT SERVICES, period while such interests are pursued, for example during visitations to business premises of ENT SERVICES;
- for consent given by individual, period until reason(s) for the consent exist or until consent is withdrawn, whichever comes first, for example while marketing materials are being sent.

#### 5. Your rights

When it comes to the processing of your personal data, you have the following rights:

- (i) right of access to personal data;
- (ii) right of rectification of inaccurate personal data;
- (iii) right of erasure of personal data;
- (iv) right of restriction of processing of personal data;
- (v) right to object to processing of personal data;
- (vi) right to data portability; and
- (vii) right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal (when processing is based on such legal basis).

You also have the right to lodge a complaint with the Croatian Personal Data Protection Agency.

This *Privacy Notice* will be updated as required and new versions made available on our internet pages in a timely fashion.

Finally, if you wish to obtain further information, you can always contact Data Protection Officer of ENT SERVICES via email: [dpo@ericssonnikolatesla.com](mailto:dpo@ericssonnikolatesla.com) or via phone +38513653535 (refer to the Data Protection Officer).

**ERICSSON NIKOLA TESLA SERVICES**